



Memorandum of Cooperation

between the Civic Education Lecturers Association (CELA)

and LTD “Tbilisi Humanitarian Teaching University”

The Civic Education Lecturers Association (“CELA”), represented by its Executive Director Tamar Karaia and LTD “Tbilisi Humanitarian Teaching University”, represented by its Deputy Rector Lia Chighlashvili sign this Memorandum of Cooperation (MOC) to promote the enhancement of civic competencies amongst the students of the University and encourage their active participation in civic life. Also, to ensure professional growth of the educators of the civic education course.

Article 1. Subject of the MOC

The subject of the MOC is cooperation between the Association and the University (together referred to as “the Parties”) based on respect and mutual understanding to achieve the goals elucidated in the MOC.

Article 2. Purpose of the MOC

The purpose of the MOC is to promote and strengthen civic education through cooperation between the Parties, engage University students in democratic development of their country. According to the MOC provisions, the Parties will cooperate in establishing civic education teaching course and its monitoring, support increased capacity of lecturers and refine course materials, which were developed by the International Foundation for Electoral Systems (IFES) through the project “Elections and Political Processes Support in Georgia” (EPPS) supported by the United States Agency for International Development (USAID).

The goal of this cooperation is to promote the development of the civic education by establishing the civic education “Democracy and Citizenship” course at the University, build the capacity of educators to effectively convey to students’ knowledge of citizens’ responsibilities and as well as application of theoretical concepts in a real-world context.

Article 3. Responsibilities of the Association

The Civic Education Lecturers Association (CELA) takes responsibility as needed to assist LTD "Tbilisi Humanitarian Teaching University" to:

- a. Conduct syllabus modification of the course "Democracy and Citizenship" in accordance with the University's teaching program;
- b. Provide lecturers with the main and supplementary civic education course teaching material published or in electronic format;
- c. Train lecturers nominated by the University in preferred civic education teaching methods, provide them with seminars and trainings, necessary instructional and methodological materials, and other information relevant to successfully deliver the course at the tertiary education level.

Article 4. Responsibilities of the University

LTD "Tbilisi Humanitarian Teaching University" takes responsibility as needed to assist the Civic Education Lecturers Association (CELA) to:

- a. Deliver IFES developed University course "Democracy and Citizenship" according to the methodology suggested by the Association;
- b. Present to the Association lecturers who will be trained in the civic education courses interactive teaching methods after which they will be involved in delivering the civic education course "Democracy and Citizenship" at the University. Also, ensure lecturers' participation in the seminars and trainings organized by the Association.

Article 5. Standard Provisions

- a. The signatories intend to maintain their own unique missions and mandates, and their own accountabilities. The cooperation between the Parties and the witness as outlined in this MOC is not to be considered or construed as a partnership or other type of legal entity or personality. Nothing in this MOC should be construed as superseding or interfering in any way with agreements or contracts entered into between the signatories, either prior to or subsequent to the signing of this MOC;
- b. Conditions of the following MOC shall not either directly or indirectly create financial and/or legal as well as any other liabilities for the parties or for the witness;
- c. Each party and the witness to this Memorandum owns and will continue to own all intellectual property rights related to its intellectual property at the time of execution of the MOC, (e.i. including, its trademarks, copyrights, patents, inventions, know-how, trade secrets, and other proprietary information) ("IP") existing prior to this MOC, or developed by such party and the witness independent of any collaboration undertaken by the signatories in connection with this MOC;
- d. With respect to any work developed in relation to this MOC by the signatories, intellectual property rights shall be equally owned by the parties and the witness, and

each shall have a perpetual license to use the work. Should either signatory wish to create a derivative work based on this jointly owned IP, they shall first obtain written permission from the other Party and the witness;

- e. Possible amendments and additions to the MOC shall be made based on a mutual agreement between the parties and the witness in writing, and shall be considered as an integral part of MOC and enter into force on the date of the signature;
- f. Any dispute over the MOC shall be resolved through a mutual consent. The present MOC is signed on October 5, 2023 and is executed in six (6) equally authentic originals: three (3) in Georgian and three (3) in English of equal legal force and kept with the Parties and the witness. In case of inconsistency between the copies, the Georgian text shall prevail.

For the Civic Education Lecturers Association (CELA)



Tamar Karaia, Executive Director

For LTD “Tbilisi Humanitarian Teaching University”



Lia Chighlashvili, Deputy Rector

In witness whereof:

**For the International Foundation for Electoral
Systems (IFES) Representative Office in Georgia**



Renata Levovski, Country Director